

Direct and Reported Speech — Cheat Sheet

11+ Maths Guide · Year 5-6 · Keep this by your desk

DIRECT AND REPORTED SPEECH

1. Direct: exact words in speech marks.
2. Reported: said that + no marks.
3. Shift pronouns (I→she) and tense back (am→was, will→would).
4. Time words shift too: tomorrow → the next day.

Example: "I am tired," said Maya → Maya said that she was tired.